

GPN-GL1 Purchasing Guidelines for

Printing and Copying Papers

Green Purchasing Network (GPN)

1. Scope

These guidelines cover important environmental issues that shall be considered when purchasing printing paper (non-coated printing paper, coated printing paper, micro-coated printing paper, and special printing paper) and/or copying paper (PPC paper, form paper, ink-jet printing paper, photocopying paper, and thermal printing paper).

2. Guidelines

When purchasing printing/copying paper, the following articles shall be considered for purchasing products with as little environmental burden as possible.

[Use of paper]

(1) Excessive use of paper shall be avoided.

[Raw materials]

(2) Much of recycled pulp shall be blended.

(3) When using virgin pulp¹, the following article shall be considered.

- i. Timber used as a raw material shall be produced in accordance with the law and the rules of the regions where the trees are logged.
- ii. Timber used as a raw material shall be recycled, unused or procured after confirmation of environmental and social sustainability of the regions where the tree are logged under sustainable forest management².
- iii. When using timber from forest thinning, the timber shall not be exported.
- iv. When using non-timber forest products, those non-timber forest products shall be unused.

[Quality]

(4) Without excessive brightness

(5) Without excessive surface coating

(6) Bleached without the use of chlorine gas (e.g. ECF pulp)

(7) Without processing that prevents easy recycling of the paper

[Efforts of manufacturers]

¹ 'Virgin pulp' is the pulp that is produced from plants including timber and has not been recycled.

² This guidelines requires confirming both environmental and social sustainability of raw materials referring to relevant legislations.



(8) Manufactures shall address minimizing the environmental burden through raw procurement and product shipment.

*These guidelines are subject to change in accordance with new findings and changes in social conditions.

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By Green Purchasing Network (GPN)

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